



On behalf of the Pi Sigma Epsilon National Educational Foundation, we would like to congratulate you on being named a finalist in the 2020 Pi Sigma Epsilon NEF Scholarship Program! You have qualified for the final round of judging that will be held at the National Convention in Norfolk, VA.

As a finalist, you are **required to provide a letter of recommendation** from a previous/current professor or professional prior to the interview explaining why you should receive a scholarship. The recommendation letter should identify you as the finalist, the name of the person writing the letter of recommendation, their title/responsibility, and an email address in the instance we need to follow up.

You have two options on how to submit the letter of recommendation:

Option 1: Have the professor or professional attach the letter of recommendation in an email to scholarship@pse.org. Finalists are also able to send the letter of recommendation on behalf of the professor/professional to the email address if the letter has been provided to the student to submit. Please include the name, title, and email address of the individual who wrote the letter of recommendation in the email. **The last day to receive a letter of recommendation through email is March 30th.**

Option 2: A letter of recommendation can be mailed to (**letter needs to be postmarked prior to March 18th**):

PSE National Headquarters
4811 S 76th Street STE 310
Greenfield, WI 53220

Please note:

- Prior to your interview, take a moment and visit pse.org/scholarships to review the list of scholarships available. In your interview you should be prepared to name the scholarship you feel fits you the most
- The final round will consist of a fifteen-minute interview with the scholarship chairs on Wednesday or Thursday of convention.
- This interview, along with the application, will ultimately decide the scholarship winners.

In addition, please provide the following documents in the interview:

- **A resume.** The goal of the interview is to learn as much about you as possible and a resume helps us learn more about you that you may not have had time to discuss in an interview. If you do not bring a resume, you are not eligible to receive a scholarship.
- **An OFFICIAL sealed university transcript.** If you do not bring a sealed university transcript, you are not eligible to receive a scholarship. Please be aware it may take universities several days to process a transcript request, so take care of this well in advance to the National Convention!

Please send an email to scholarship@pse.org to inform us of what day you will be arriving for the convention and whether you are participating in any National Award Program or student competitions. We will make every attempt to schedule around those time commitments, so we need to know what you are participating in as soon as possible.

You will be notified the date and time of your scholarship interview prior to convention. Please check to see if there are any changes to your scheduled time and the location of interviews when you check in at registration.

If you have any questions about the next round, please feel free to contact us at scholarship@pse.org. Congratulations and we look forward to seeing you in Norfolk!

Fraternally,

Christa Schulenburg

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Co-Chair for NEF Scholarship Committee

Alex Edinger

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